



**Committee:** PERSONNEL COMMITTEE  
**Date:** WEDNESDAY, 17 FEBRUARY 2021  
**Venue:** THIS WILL BE A VIRTUAL MEETING  
**Time:** 6.10 P.M.

## A G E N D A

1. **Apologies for absence**

2. **Appointment of Vice-Chair**

To appoint a Vice-Chair for the remainder of the 2020/21 municipal year.

3. **Minutes**

Minutes of the meetings held on 23<sup>rd</sup> July and 15<sup>th</sup> September 2020 (previously circulated).

4. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Items of Urgent Business authorised by the Chair**

6. **Exclusion of the Press and Public**

The Committee is recommended to pass the following recommendation in relation to the following item:-

"That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraph 1 of Schedule 12A of that Act."

Members are reminded that, whilst the following item has been marked as exempt, it is for the Committee itself to decide whether or not to consider each of them in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

**7. Customer Service Voluntary Redundancy (Pages 3 - 7)**

Report of Head of Community Involvement and Leisure.

**ADMINISTRATIVE ARRANGEMENTS**

**(i) Membership**

Councillors Oliver Robinson (Chair), June Greenwell, Mel Guilding, Caroline Jackson, Erica Lewis, Cary Matthews and Jack O'Dwyer-Henry

**(ii) Substitute Membership**

Councillors Phillip Black (Substitute), Roger Dennison (Substitute), Andrew Gardiner (Substitute), Mandy King (Substitute), Joyce Pritchard (Substitute), Alistair Sinclair (Substitute), Peter Yates (Substitute) and Joanna Young (Substitute)

**(iii) Queries regarding this Agenda**

Please contact Stephen Metcalfe, Democratic Services - email [sjmetcalfe@lancaster.gov.uk](mailto:sjmetcalfe@lancaster.gov.uk).

**(iv) Changes to Membership, substitutions or apologies**

Please contact Democratic Support email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk).

KIERAN KEANE,  
CHIEF EXECUTIVE,  
TOWN HALL,  
DALTON SQUARE,  
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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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